



US Army Corps  
of Engineers

# Construction Bulletin

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**Subject:** Chief of Engineers Construction Contractor of the Year Awards

**Applicability:** DIRECTIVE

1. **PURPOSE.** This Construction Bulletin (CB) provides information and guidance on the Chief of Engineers Construction Contractor of the Year Awards Program. The awards are given annually to recognize U.S. Army Corps of Engineers (USACE) construction contractors who perform in an outstanding manner, thereby making significant contributions to the national interest. This guidance is provided for all USACE Major Subordinate Commands (MSC) and districts having Military and/or Civil Works construction responsibilities.

2. **BACKGROUND.** The Chief of Engineers Construction Contractor of the Year Awards Program was established by Engineer Regulation (ER) 672-7-1(FR) dated 1 February 1991. Engineer Regulation 672-1-18, dated 1 March 1995, Incentive Awards, provides general guidance on implementing awards programs that are unique to USACE. This guidance includes the requirement for commanders to publish specified nominee eligibility criteria and nomination criteria. This CB provides nominee eligibility and nomination criteria for the Chief of Engineers Construction Contractor of the Year Awards Program.

### 3. **POLICY.**

a. It is the policy of the Chief of Engineers to recognize those construction contractors who have demonstrated excellence in the performance of their work. Each year, MSC commanders may nominate two construction contractors, one each from Military Construction and Civil Works Construction, for "The Chief of Engineers Construction Contractor of the Year Award."

b. The MSC's will establish their own criteria for the selection of contractors. However, **the construction contract must have been physically completed within the previous calendar year** and the nominated contractor must have received a **final outstanding performance** rating on DD FORM 2626, PERFORMANCE EVALUATION (CONSTRUCTION) on the nominated

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project. The contractor should not have received an interim or final unsatisfactory evaluation within the previous three years. The MSC's will establish programs for the solicitation of contractor nominations from districts based on the above criteria. The MSC's will review their districts' nominees and, if suitable candidates exist, forward nominations to HQUSACE. Nominations must reach HQUSACE by **1 March**, following the close of the calendar year for which the nomination is made. **Negative replies are required.** Nominations for the Civil Works Program, including Superfund projects, will be sent to CECW-EC and those for the Military Program will be sent to CEMP-EC. A maximum of one nominee per program, per year, per MSC will be submitted to HQUSACE. Each nomination package will consist of the following:

(1) A paper (two pages maximum) providing contractor name and home office address, contract number and title, project location, project description including factors which added to the complexity of the work, size of contractor (large, small, or small and disadvantaged business), and contractor's "winning ways," i.e., the outstanding characteristics which the contractor displayed during performance of the work and which had a direct bearing on the nomination. The write-up will state whether or not the project was formally partnered and will include the number and nature of contractor claims.

(2) Copy of the outstanding performance evaluation.

(3) An appropriate citation (one paragraph) which will provide the basis for the nomination and will be utilized by HQUSACE during evaluation of the nominees.

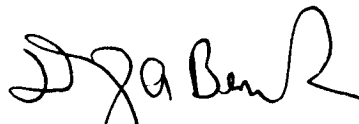
(4) Two to three photos (prefer 8"x10") of nominated project. **Note:** If the MSC's nominated project is selected as the winner, the MSC may have to provide additional photos (format to be determined) to be used at the national awards ceremony

c. HQUSACE will evaluate the nominees and, if appropriate candidates exist, recommend one from each program to the Chief of Engineers for approval. The sponsoring MSC or district will assure that arrangements are made with the selected contractors to receive the awards from the Chief of Engineers at an awards ceremony to be held at the Senior Leaders Conference. The cost of travel and per diem for MSC and district personnel attending the awards ceremony will be borne by the traveler's organization. The honorary award presented to the contractor will consist of a project specific plaque designed and procured by HQUSACE. There is no monetary stipend associated with this award. HQUSACE will provide for photographs of the awards presentation and provide a news release of the event.

4. This construction bulletin has been coordinated with the Civil Works, Engineering and Construction Division (CECW-EC). The points of contact for this awards program are Ms. Denise Massihi, CEMP-EC, at telephone number 202-761-1380 and Mr. Brad James, CECW-EC, at telephone number 202-761-1419.



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